



Gateway School
Santa Cruz, CA

SUBSTITUTE TEACHER

FT/PT: Part-time on an as-needed basis during the regular school year

Status: Non-Exempt, At-Will

ReportsTo: Assistant Head of School

Gateway School, in beautiful Santa Cruz, CA, is a CAIS accredited, independent K-8 day school of 225 students that serves children with the intellectual curiosity and self motivation to thrive in an academically challenging environment. Our school is notable for its innovative instruction and programs, close student-teacher relationships, supportive parent community, and small classes.

Gateway School is seeking to hire a part-time substitute teacher to join our team. Preferred candidates will have a good sense of humor, flexibility, ability to collaborate with others, an ethic of continuous improvement and outstanding personal integrity.

We seek, and strive to maintain, a culturally and ethnically diverse community, and are committed to the principles that promote inclusive practices. We value the skills, knowledge and experiences a diverse workforce brings to our school.

DUTIES

Substitute teachers are responsible for teaching a specific grade or subject. Lesson plans will be provided. Other duties may include playground supervision and/or traffic duty.

EDUCATION/EXPERIENCE

College degree and classroom teaching experience required. Teaching credential preferred.

OTHER REQUIREMENTS

Substitutes need to be team players, creative, energetic, flexible and able to work with limited supervision.

The following must be on file or completed prior to first day of substitute teaching:

- Resume
- Copy of teaching credential
- Copy of negative TB test performed within the last year
- Applicant must be fingerprinted specifically for Gateway School through the Live Scan program.

SALARY

\$20 per hour

To apply for this position, e-mail a cover letter and resume to Assistant Head of School, Sherri Helvie at:

sherri.helvie@gatewaysc.org

Please do not send a fax or a paper copy.

Candidates selected by the search committee will be called for personal interviews.

Gateway School is an equal opportunity employer, and opportunities are open to all individuals without regard to race, color, sex, sexual orientation, religion, creed, national origin, citizenship, marital or veteran status, age, disability, or any other protected characteristic. We actively seek diversity among our faculty, staff and administration as well as among our students, and we encourage applications from candidates of all backgrounds.