



Kindergarten Admissions Procedure

1. CAMPUS TOUR

Attend one of our monthly Open Houses or call our Admissions Director, Colleen Sullivan, to schedule a private tour. Private tours are scheduled on Tuesday - Thursday mornings on the weeks with no Open House.

2. APPLICATION

Complete the Application for Admission and Parent Questionnaire and submit with your \$100.00 Application Fee. An application must be submitted in order for your child to be included in one of the Kindergarten Readiness Assessments.

3. TEACHER RECOMMENDATION

Please give the Teacher Recommendation form to your child's current preschool teacher. Include a stamped envelope addressed to: Gateway School Admissions, 126 Eucalyptus Ave., Santa Cruz CA 95060. Please note that Teacher Recommendations cannot be hand delivered; they must be mailed directly to Gateway School by the teacher.

4. KINDERGARTEN READINESS ASSESSMENT

Schedule your child in a Saturday Kindergarten Readiness Group:

February 4, 2017	9am or 1pm
February 18, 2017	9am or 1pm

5. EVALUTION AND NOTIFICATION

Applications will be evaluated when all the steps are complete and all materials have been received. Our Admissions Committee will meet to discuss your child's candidacy. If you have applied within our regular admissions season, an admissions letter will be mailed to you in mid-March 2017. If you have applied outside of our regular admissions season, the Director of Admissions will notify you when a decision has been made.



Gateway School



Financial Aid at Gateway School

Financial Aid at Gateway

Funding an independent school education is a major investment in your children's future. Gateway's commitment to providing financial aid is founded in our belief in building a diverse community of students and families. The program is supported by our Board of Directors and funded through grants and generous donations of our families and alumni who believe in the value of a Gateway education. The program's goals are to provide qualified students the opportunity to obtain a Gateway education and to enrich our student body with qualified students from a broad range of social & economic backgrounds.

What type of assistance is available?

Financial assistance is available in the form of grants, which do not need to be paid back.

How does Gateway determine need?

Gateway follows financial aid guidelines established by an independent organization, FAST (Financial Aid for School Tuition), in determining need. FAST uses a formula that takes into account the costs of housing, food, clothing, transportation, insurance and other non-discretionary expenses to calculate the amount of discretionary funds a family has to spend on a child's education. Gateway funds a portion of that need based on available funds. Financial aid applications and family data are completely confidential and independent of admissions decisions.

Will my family qualify?

Qualification depends on several factors: household income, assets, financial obligations and number of dependents. We invite every family to apply for financial aid.

What if my family doesn't qualify for financial aid?

We offer a 10-month payment plan that allows families to extend tuition payments over the school year.

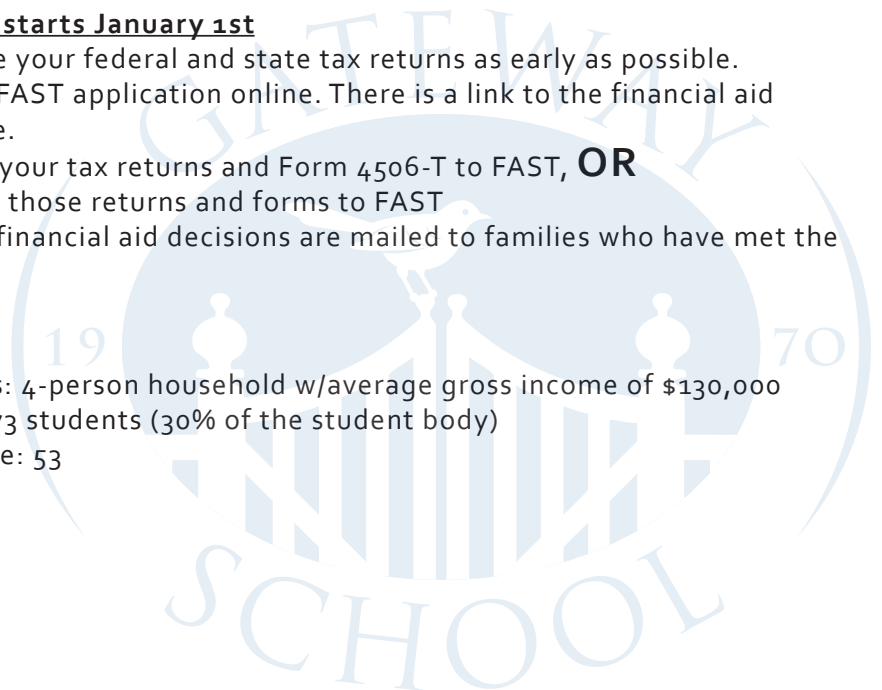
How do I apply?

Key Dates:

- **Financial aid application season starts January 1st**
- **By January or February 2017:** File your federal and state tax returns as early as possible.
- **By February 15th:** Complete the FAST application online. There is a link to the financial aid application on the Gateway website.
- **By February 25th:** Mail a copy of your tax returns and Form 4506-T to FAST, **OR** by **February 28th:** Scan and upload those returns and forms to FAST
- **March 2017:** Enrollment offers & financial aid decisions are mailed to families who have met the financial aid deadlines.

At A Glance:

- Profile of average financial aid recipients: 4-person household w/average gross income of \$130,000
- Average # of students receiving grants: 73 students (30% of the student body)
- Average # of families receiving assistance: 53
- Average grant amount: \$6,153



Please attach
Student's photo
(here) or email



OFFICE USE ONLY
Fee _____
Date Recd _____
Check _____ Cash _____
DB _____ Eml _____
CL _____ Spsht _____

APPLICATION FOR ADMISSION

Please include: \$100 non-refundable application fee

Return forms with application fee to the Admissions Office: Gateway School, 126 Eucalyptus Ave. Santa Cruz, CA 95060

Gateway School is committed to recognizing the rich diversity of our students. If you have any questions about any of the information we are collecting, please don't hesitate to discuss with us.

For Academic Year: _____ **Applying for Grade:** _____ **Date:** _____

Student's Name: _____

First

Middle

Last

(Nickname)

Birth date: _____

Address: _____

Street

City/State

Zip

Home Phone: () _____ **Cell:** () _____ **Email:** _____

Gender: _____ Female _____ Male _____ Decline to State _____ Something else (please share here) _____

Child's preferred gender pronoun: _____ She _____ He _____ They _____ Something else (please share here) _____

Child's sex listed on birth certificate _____ Female _____ Male _____ Intersex/Other (See below if you wish to share details)

You may share this information privately via an attached note or set up a time to discuss this in person. This information will be kept private and confidential and will not affect your child's enrollment.

Ethnic Identity (optional)

African American

Asian American

Caucasian

Latino/Hisp. Amer.

Middle Eastern American

Multiracial American

Native American

Pacific Island. Amer.

FAMILY INFORMATION

Parent/ Guardian 1

Student's primary residence

Parent/ Guardian 2

Student's primary residence

Full Name

Full Name

Address (if different from Applicant's)

Address (if different from Applicant's)

City State Zip

City State Zip

Profession/Position Place of Employment

Profession/Position Place of Employment

Home Phone Business Phone

Home Phone Business Phone

Cell Phone Email

Cell Phone Email

Parents

Married Divorced/Separated Single Domestic Partners Mother Deceased Father Deceased

In the case of divorced or separated households, correspondence from the school should be sent to:

Name(s)

Language(s) most often spoken at home _____

SCHOOLS ATTENDED

Current School	Grades Attended	Current Teacher	
Address	City	State	Zip
Telephone			

Previous School(s)

Name	City/State	Grades Attended
Name	City/State	Grades Attended

Has the applicant ever been dismissed, suspended, withdrawn or subject to disciplinary action from any school? If yes, please provide details.

SIBLINGS

Name	Birth date	School	Grade
Name	Birth date	School	Grade
Name	Birth date	School	Grade

ALUMNI

 List any relatives or friends who have attended Gateway School:

Name	Year Graduated	Relationship to Applicant
Name	Year Graduated	Relationship to Applicant

GRANDPARENTS

 Please tell us who to inform about "Grandparents Day"

Name	Relationship	Address	Email
Name	Relationship	Address	Email

ADDITIONAL INFORMATION

 How did you hear about Gateway School?

Preschool: _____ **Personal Referral:** _____
Camp Gateway: _____ **Sentinel:** _____ **Growing Up In Santa Cruz:** _____
Gateway Website: _____ **GreatSchools.org:** _____ **Facebook:** _____ **Radio (KAZU):** _____

Gateway School's admissions and financial aid policies do not discriminate on the basis of race, gender, sexual preference, ethnic origin, disability, martial status, religion, creed or similar factors. This policy applies to all areas of student concerns: admissions, athletics, educational policies, financial aid, and other school administered programs.

I have read and understood the above application in its entirety.

Parent/Guardian Signature	Date
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PARENT QUESTIONNAIRE

Legal Guardian's Name: _____

Applicant's Name: _____ Applying for Grade: _____

- I have attended a tour/open house on _____ (month/day/year).
- I have not attended a tour/open house. Please contact me to set up an appointment.

This information is considered to be **confidential** by the Admissions Director. Please feel free to use additional paper if necessary.

1. Why are you interested in having your child attend Gateway School?
(active learning, small class size, nurturing environment, location, etc.)

2. Please describe your child and include his/her strengths and challenges.

3. What are your child's social skills and challenges?

4. What are your child's favorite and least favorite school subjects?

5. How did you first hear about Gateway School and who encouraged you to apply?

6. Does your child learn better with highly structured assignments or does your child do better when assignments are open-ended?

7. Please describe any special circumstances that have affected your child's performance in school. (For example, particular learning difficulties, illness or physical issues, or frequent changes of homes or schools.) This information helps us to get to know your child better.

8. We encourage parents to volunteer at Gateway. Please list any special interests or talents that you may have.

9. Please describe your (and if applicable, your spouse/partner's) educational history and/or commitment to life-long learning.

Thank you for your interest



TEACHER EVALUATION FORM FOR KINDERGARTEN

Child's name _____ Date of birth _____ Applying for 20__-20__

To the parent/guardian: *Print the above information and read and sign the statement below. Give this form to the child's teacher(s) with a stamped envelope addressed to: Gateway School, 126 Eucalyptus Ave., Santa Cruz, CA 95060. Please have the teacher mail the completed form.*

For the child named above, I give permission for you to release the information to the school to which I am applying and understand that I will not have access to this confidential information.

Name of parent/guardian (print) _____ Date _____

Signature of parent/guardian _____

To the teacher: *We sincerely appreciate your cooperation in helping to evaluate this applicant and assure you that this information will be held in confidence.*

How long have you known this child? _____ Date of entry into your program _____

Length of school day _____ Number of days per week _____

Hand dominance: Right Left Not Established

PLEASE CHECK APPROPRIATE BOXES 4=Strength 3=Developmentally appropriate 2=More time needed 1=Area of concern

		4	3	2	1			4	3	2	1
Self help skills (clothes, bathroom)						Self motivation					
Fine motor coordination (lacing, puzzles)						Interaction with peers					
Draws with details						Interaction with teachers					
Uses appropriate pencil grip						Interaction with parents/guardians					
Works with manipulatives						Separation from parents/guardians					
Gross motor coordination						Ability to share and work cooperatively					
Body and space awareness						Ability to wait turn					
Balance, gait, fluidity of movement						Respect for own property					
Participates in group activities						Respect for others' property					
Speech is clear and understandable						Accepts responsibility for actions					
Vocabulary						Sense of humor					
Ability to stay on discussion topic						Curiosity					
Tells story events in sequence						Attention span/self chosen activity					
Asks questions to extend understanding						Attention span/assigned activity					
Uses language to problem solve						Cooperative attitude					
Sound-symbol correspondence						Transitions easily					
Recognizes letters:	upper case					Listens to directions					
	lower case					Follows directions and completes tasks					
Recognizes numerals						Ability to work independently					
Recognizes shapes						Ability to focus and contribute in:	small group				
Demonstrates self-esteem							large group				
Demonstrates self-control						Resolves conflict:	verbally				
Acceptance of limits							physically				

Please comment specifically for boxes checked 1 and 2 above: _____

Usually chooses: Large group Small group Alone

Usually takes role of: Leader Follower Varies

PLEASE COMMENT ON THE FOLLOWING:

1. Child's strengths and challenges _____

2. Are the parents/guardians supportive of school recommendations? _____

3. Parental expectations for child _____

4. Are there any concerns about attendance? _____

5. What kind of program would you like to see for this child? _____

6. Describe the family's contributions to the school community _____

SPECIFIC RECOMMENDATION ABOUT CHILD'S READINESS FOR KINDERGARTEN

Recommended Recommended with reservations
(please explain below) Prefer not to make recommendation
(please explain below)

Check here if there is any information that would be better conveyed in a phone conversation.

Form completed by (print name) _____

Position: _____

School _____

Phone/email _____

Signature _____

Date _____



2017-2018 TUITION

Total Tuition

Total tuition covers all costs for sending a child to Gateway, including books, supplies, technology, and fieldtrips.

Tuition for Grades K-4: \$21,110.00

Tuition for Grades 5-8: \$22,690.00

Tuition Assistance:

Families needing assistance with tuition can apply through the FAST (Financial Aid for School Tuition) program. Instructions and an online application are available on the school website or you can contact Business Manager, Rima Dunton, ext. 308 for more information. Tuition Assistance grants are made based upon need and are independent from admissions decisions.

Payment Plans:

There are several tuition payment plans available, some of which may carry a discount

Annual Payment Plan: Tuition payment in full by May 30th – 2% discount (if student is fully enrolled by the enrollment deadline)

Semi-Annual Payment Plan: Tuition payment in two installments, May 30th and November 30th – 1% discount (if student is fully enrolled by the enrollment deadline)

Monthly Payment Plan: Monthly – ten installments, June through April, through the Smart Tuition Management program

Additional Fees:

Smart Tuition Management Service Fee: **\$50 per family**, mandatory fee

Tuition Insurance Fee: **\$375 per student**, mandatory for Semi-Annual and Monthly Plans

Tuition generally increases from 4-6% annually to cover cost of living adjustments.

*If you have any questions please contact Colleen Sullivan,
Admissions Director at 423-0341, ext. 302.*