Ultimate Recess Summer Camp 2020  
hosted by  
Camp Gateway

Camp Gateway is very excited to be able to offer an on-campus camp program in compliance with the County of Santa Cruz Health Services Agency’s health and safety guidelines in response to Covid-19! Ultimate Recess Summer Camp is limited to Gateway families.

Connection, play, exploration, creating, and lots of laughter is important in children’s daily lives. Having missed recess during our Distance Learning program, we hope to recreate these opportunities for all as an opportunity to reconnect out on the yard for Ultimate Recess!

Here is how that will look

- Ultimate Recess Camp will be held entirely outside across our lovely and spacious campus.
  - Campers will only enter classrooms for emergencies (e.g. injury, cooldown, etc).
- Before entering camp each day, campers and staff will go through a temperature check.
- All campers will be assigned a Cohort Group and Homebase.
  - Campers will stay within their Cohort Group for the week.
  - Cohort Groups will be limited to 12 campers with dedicated staff leaders for the week.
  - Each Cohort Group will have access to their own restroom facility for the week.
  - Only one child at a time will be allowed inside each restroom.
  - Dedicated materials and equipment will be assigned to each Cohort Group as they rotate through stations throughout the week.
  - Cohort Groups will remain a minimum of 100’ apart whenever possible
- Campers over 12 years old and all Camp Staff will be required to wear face coverings.

Camp Director contact information
Megan Eldredge will be on site during the camp program and is the go-to person for all communication. She is available by email and phone.

Email: megan.eldredge@gatewaysc.org
Phone: 831-471-5314 (direct line)

Check-in
Check-in will run from 1:15pm -1:45pm. Families will be assigned a zone for pick up and drop off specific to their child’s cohort:
  - Cohorts A,B,C will check in at the side gate by the South parking lot on Swift St.
• Cohort D will check in at the North gate by the Upper School bicycle parking zone.

Upon arrival, all campers will have their temperature taken (contactless). If a child's temperature is 99.5 or higher, we will wait a few minutes and take their temperature again. If a child has a temperature of 100.4 or higher, the child will not be allowed to attend camp that day.

All children will be asked to complete a short health screening prior to entering camp.

All children age 12 and older are required to wear a mask while at camp. Children are welcome to wear their own from home, or to use a camp-provided mask (these will be collected at the end of the day). If your child wears a mask from home, please wash it prior to having your child wear it back to camp.

After children have passed the camp entry health check, they will rally with their cohort group at their Home Base.

Late arrival: If you arrive after 1:45pm, please park in the South parking lot and call the front desk at 423-0341. Someone will come out to meet you, conduct our camp entry health check, and take your child to their cohort.

**Pick up**
Pick up will run from 4:15pm - 4:45pm.

Your camper will be ready to meet you at your assigned zone anytime from 4:15 - 4:45pm.

A late fee of $5 will incur after 4:45pm, with additional $5 charges every 10 minutes thereafter.

Campers walking or biking home after camp must have parent/guardian permission on file to do so. Please complete the [Permission to Leave Camp Form](#).

**Emergency Information and Pick Up Permissions**
If we already have your child's emergency card on file, please make sure to notify the Camp Director of any updates or changes, especially emergency contacts and persons authorized for pick up.

For new families, Emergency Information Cards will need to be fully filled out and submitted before the start of your child's camp week. Click [HERE](#) to download our Emergency Information Form.

**Sickness & Injury**
Children with any of the following symptoms within the past 24 hours must stay home for their own comfort and the health of others: fever, wet cough, thick mucus, itchy/watery/red eyes,
diarrhea, or vomiting. Please have children recuperate at home and return to the program when they are able to participate fully.

Please notify the Camp Director of any pre existing or current injury your camper may have coming into camp (jammed thumb, wrist guard, ankle brace, etc). This will help us support and monitor their activities if requested to do so.

**Medication**
Instructors will not administer medication to students, so please plan any medication routines accordingly. If your child has a necessary personal safety medication such as a rescue inhaler or epipen, please inform the Camp Director at least one week before your child begins camp so that we can make appropriate arrangements.

**Cancellation / Refunds**
We understand that plans can change.

If you want to add a week of camp, please complete an additional registration form through the online registration portal.

If you would like to switch one week of registration for another week, please complete the [Change of Camp Enrollment Form](#).

Cancellation notifications must be made in writing. Please use the [Camp Cancellation Form](#).

- Requests received six days or more prior to the start of camp will be fully refunded.
- Requests received one-to-five days prior to the start of your child's camp week will result in a cancellation fee of $75.

Refunds will not be given if a child is asked to not participate due to disruptive behavior. We aspire to impart good “kidizenship” in all of our campers. However, Camp Gateway reserves the right to ask any camper to not continue, if the camper is deemed to be compromising the safety and quality of experience of other campers.

**Ultimate Recess Summer Camp Routines and Information**

1. Your child should already be wearing sunscreen when they arrive.
2. Please have your camper come prepared with a bag containing the following items. Be sure to label all belongings!
   a. A filled up reusable water bottle
   b. A hat
   c. Sunscreen
   d. A change of clothes
e. A warm outer layer (the weather can quickly switch from sunny to windy to overcast).
f. A snack.

3. We will not be preparing or providing snacks. Food or drink of any type will not be allowed to be shared.

4. Campers will be guided to practice health & safety behaviors with frequent reminders and occasional directed activities such as hand washing or applying hand sanitizer. Students who refuse or consistently struggle to follow these instructions may be sent home for the day.

5. Campers will be assigned a Cohort Group and Homebase for the week. This outside Homebase location is where campers will be able to place their personal belongings (pack back, water bottle, extra clothes, snacks, etc.).

6. Cohort Groups are not allowed to intermingle and will be kept at safe distances while participating in their separate activities.

7. Within a camper’s Cohort Group, they will be able to play, engage, chase, tag, build, and create together. In alignment with the camp standards defined by the county health department and state guidelines, campers within a cohort will be allowed to share materials and equipment together such as jump ropes, soccer balls, frisbees, markers, scissors, etc.

8. The program will operate by rotating students through different Activity Stations within their Homebase. At each Activity Station, students may choose to participate in an activity or to play any creative game with their peers. The stations will be:
   a. Arts and crafts
   b. Games and toys
   c. Balls and sports equipment
   d. Free Choice at Homebase